PORT INFORMATION NOTICE

PEEL PORTS LONDON MEDWAY

PIN 002 - 2026

Tug and Small Commercial Vessel Licences – Online Applications and Renewals

NOTICE IS HEREBY GIVEN

1. Applications for new and renewed Tug and Small Commercial Vessel (SCV) Licences in the Medway and Swale Statutory Harbour Area are now made online. Paper application forms are no longer accepted. One application is required for each vessel.
2. **New applications:** complete the Tug & SCV Licence online form, selecting "New". An acknowledgement email with a reference number is sent to the applicant. Reply to that email with copies of the vessel certification, insurance certificate and the qualifications of every Master/Skipper named. Once approved, the licence certificate is emailed as a PDF and an invoice follows separately.
3. **Renewals:** approximately 30 days before a licence expires, the licence holder will receive a reminder email containing a personal renewal link, repeated weekly until renewed. The form opens with the licence and vessel details already completed. Check and update the details, enter the valid certificate and insurance expiry dates and Masters/Skippers, submit, and reply to the acknowledgement email with the updated documents. If for any reason you do not receive the link, you can select 'Renewal' at the start of the form.
4. **Expiring insurance or vessel certificates:** reminders are sent from 30 days before expiry and weekly until a replacement is received. A new application is not required; email the renewed document to Medway.MarineLicensing@peelports.com, quoting the licence number. A licence is only valid while the vessel holds a current vessel certificate and valid insurance.
5. Existing licences remain valid until their expiry date. Licence holders will be sent an updated copy of their licence certificate in the new format.
6. Enquiries regarding licensing should be emailed to Medway.MarineLicensing@peelports.com.
7. Direct form link: https://forms.cloud.microsoft/e/sm5UsU0Tet - QR Code:

Further information may be obtained from Medway VTS on VHF Channel 74, call sign "Medway VTS" or telephone 0151 949 6148 or 0151 949 6650.

Marine Operations Department
Peel Ports London Medway

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