

Job Title**Deckhar****Responsible to**

Harbour

ant Harbour Controller

Function

Water services for harbour operations

Working hours

Variable shift to cover harbour operations from 0800 to 2000 hrs during peak season and 0800 to 1600 hrs out of season. At peak times there may be additional periods to cover for leave or sickness as required.

This is a guide to the work you will initially be required to undertake, it may be changed from time to time to incorporate changing circumstances and business priorities. It forms part of your contract of employment and serves as foundation for regular performance appraisals

Overall Purpose of the Role

To work as a team member, supporting the Harbour staff in providing harbour services and harbour operations necessary for the efficient operation of the Harbour. Assist in ensuring the delivery of the Harbour's services and facilities in compliance with the harbour regulations, through liaising with, and controlling existing and potential harbour users. To operate the Harbour's vessels, including mooring and unmooring them, and transporting harbour staff and materials. Where required to transport the Harbour's customers to and from their vessels. To carry out cleaning and general maintenance of the Harbour's vessels. Where appropriate to carry out general maintenance on fixed and trot moorings. To maintain records answer emails and complete the necessary paperwork commensurate with running a harbour as directed by the Harbour Controller.

Qualifications and Experience

Applicants should address the following six points in making their application.

- 1) Has experience of using a motor/powerboat in a commercial setting and holds a Level two motor/powerboat qualification with commercial endorsement.
- 2) Holds a current VHF radio license
- 3) Use a computer to answer emails.
- 4) Has proven ability to use the telephone in a polite and helpful manner. .

- 5) Has proven ability to deal with customers in a polite, respectful and helpful manner
- 6) Has proven ability to work as a member of a team..
- 7) First Aid qualification is desirable.

Salary

Hourly paid in the region of £8.20 per hour. Hours variable and may be averaged over the year to cater for seasonal demand.

Applications should be made in writing by Friday 25th April 2015 to
operations@queenborough-harbour.co.uk